



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

55

2. Council Meeting Date:

August 15, 2013

TO:

MAYOR & COUNCIL

3. Date Prepared: July 30, 2013

THROUGH:

CITY MANAGER

4. Requesting Department: City Manager

5. SUBJECT: Purchase of desktop and laptop computers

6. RECOMMENDATION: Recommend approval of the use of the Western States Contract Alliance (WSCA) Contract #B27160 for the purchase of desktop and laptop computers from Dell Marketing L.P. in an amount not to exceed \$1,965,233.

7. HISTORICAL BACKGROUND/DISCUSSION: Over the past seven years, the City has moved from a three year desktop computer replacement life cycle to a seven year cycle. The last replacement of general desktop computers was in FY07/08 with some units purchased in FY04/05 now approaching nine years of use. Laptop and ruggedized laptop computers have continued to be replaced on a five year life cycle.

The City is moving forward to replace the majority of the City's desktop computers as well as the normal replacement cycle of laptops. These units have reached end of usable life and are no longer serviceable. This will allow each area to continue to perform their duties to the public in an expedient manner. Departments are already experiencing outages and slowdowns due to equipment limitations/failures.

Dell Computers have been the standard desktop and laptop for the City since 2007, when they were selected after comparing their offerings to other competitors. Using a single provider for these devices allows for better support and management in several ways: a single software image can be applied to all devices; technicians only need to become experts at limited number of different devices; fewer different replacement parts need to be stocked; and devices can easily be swapped or moved as required.

IT provided a computer workstation refresh briefing to the Council subcommittee in April, 2013. City staff with the assistance of temporary employees will replace one thousand three hundred and seventy-five desktop computers with monitors at \$1,233 each and one hundred twenty-six laptop computers at \$1,608 each and twenty-five rugged laptop computers at \$2,690 in a six to eight month rollout schedule beginning in September, 2013. Since the City is purchasing such a large number of computers at one time, the City was able to negotiate a much larger discount than would normally be provided.

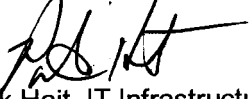
8. EVALUATION PROCESS: Desktop and laptop computers have been competitively bid by the State of Minnesota on behalf of WSCA. Dell Marketing L.P. was awarded Contract #B27160 to provide these computers. The State of Arizona has adopted the use of this contract which, in turn, allows the City to use it. The use of this contract allows the City to take advantage of cumulative volume discounts as well as additional promotional pricing offers.

9. FINANCIAL IMPLICATIONS: Funds for the computer purchase are available in 403.1290.6315.0.0.0 Computer Lease Fund, Capital Non-Departmental, Computer Hardware in an amount not to exceed \$1,965,233.

10. PROPOSED MOTION: Move to approve the use of the WSCA Contract #B27160 for the purchase of desktop and laptop computers from Dell Marketing L.P. in an amount not to exceed \$1,965,233.

APPROVALS

11. Requesting Department



Patrick Hait, IT Infrastructure Manager

12. Department Head



Steven Philbrick, Chief Information Officer

13. Procurement Officer



Carolee Stees, CPPB

14. City Manager



Rich Dlugas